

DUTTON PARISH COUNCIL

Minutes of the meeting of Dutton Parish Council, held at Dutton Hall, Gallows Lane on Wednesday 16th May 2018

Present: Councillors J Hargreaves, A Forrest, W R Holden, S Hopwood, A. H Penny and M Whalley . Clerk Mrs C Penny

1805.1. Election of Chairman: J Hargreaves

Proposed M Whalley Sec S Hopwood all Councillors were in favour.

Election of Vice – Chairman: W R Holden

Proposed A H Penny Sec M Whalley all Councillors were in favour

1805.2. Apologies for Absence received from Cllr S Morris, who regretted that he felt he should resign from the Council due to work and other commitments clashing with meetings. Cty Cllr David Smith was unable to attend due to a clash of meetings.

1805.3. The minutes of the Council meeting held on 28th March 2018 were approved by the meeting and signed by the Chairman

1805.4. To consider Matters Arising from Minutes

1803.6.a BPMRT clerk been unable to get any response, either by email or telephone, the cheque has still not been presented.

1802.8a The pothole outside Dutton Hall entrance has been filled in.

1805.5. Planning Applications

No new applications

1805.6. Finance : The accounts for year end 31st March 2018 were presented by the clerk

a) Section 1 of Annual return – Annual Governance Statement was completed and signed by the Chairman and the Clerk

b) Section 2 of Annual return – Annual Accounting statement 2017/18 The Parish Accounts for the year ended 31st March 2018 were approved by the Council and signed by the Chairman and the clerk.

c) Certificate of Exemption The Parish has a turnover of less than £25K and hence is able to sign a Certificate of Exemption from a full audit.

d) Invoice from Linda Southwell website domain registration £23.98 This invoice was approved by the Council and a cheque was issued.

1806.7 Reports from outside Committees

and Election of representatives for 2018/2019

Parish Council Liaison Cmttee: Cllr Hargreaves was willing to represent the Council again on this committee and was unanimously elected by the Council

Knowle Green Village Hall: Cllr Whalley was willing to continue representing the Parish Council on this committee and was unanimously elected.

Cllr Whalley that she had attended a meeting and that there had been a successful lunch which had raised £570 for the hall funds. Cllr Sayer had been at the meeting and reported that the Police desk in Clitheroe has now gone.

1805.8. Correspondence

a) Citizen's Advice Bureau - request for funding. The Council voted to send a donation of £125 to the Citizen's Advice Bureau as like the BPMRT it is an organisation which is there to help people in the Parish.

b) RVBC various minutes

1805.9. Other matters brought to the Council Meeting

a) Weedkilling at the side of the road along the footpath, Cllr Holden said he would look into the matter.

b) Blocked drains in Gallows Lane Cllr Whalley raised the subject of the drains which are blocked in the lane which causes a lot of stone and gravel to wash down the lane when it rains heavily. It is thought that the drains are themselves blocked with grit from the last resurfacing. The clerk was asked to report this.

1805.10. Date of next meeting was arranged for **Wed 4th July at 7.30pm at Dutton Hall**